



EAST CONTRA COSTA FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

Adam Langro

Carrie Nash
Vice President

Brian Oftedal
President

Stephen Smith

Joe Young

Meeting Minutes Board of Directors Regular Meeting Wednesday, May 11, 2022

1. Call to Order: (6:38 p. m.)
2. Pledge of Allegiance: (6:38 p. m.)
3. Roll Call: (6:39 p. m.)

Directors Present: Langro, Nash, Oftedal, Smith, Young
Directors Absent:

4. Public Comment: (6:39 p. m.)

No Public Comments were submitted before or during the meeting.

5. Consent Calendar: (6:39 p. m.)

* Item 5.f. was pulled from the consent calendar. This has become its own Agenda item for discussion purposes.

- 5.a. Approve April 13, 2022 Regular Board Meeting Minutes
- 5.b. Adopt Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person
- 5.c. Authorize a One-Time Buy-Back of Vacation Time Accruals for the Employees of the East Contra Costa Fire Protection District

- 5.d. Ratify the Purchase of the Ford Expedition 4X4 Vehicle
- 5.e. Authorize the Purchase of Bendix King Wildland Radios
- 5.g. Authorize Disposal of Surplus Personal Property

Motion by: Vice President Nash to accept Consent Items 5.a. - 5.e. & 5.g
Second by: Director Young
Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)
Noes: 0, Absent:0, Abstain: 0

- 5.f. * Authorize Transferring of OPEB Trust with PARS to Contra Costa County: (6:41 p. m.)

A revised resolution was provided for Board consideration. No Public Comments were submitted before or during the meeting.

Motion by: Director Young to Authorize Transferring of OPEB Trust with PARS to Contra Costa County Resolution as revised
Second by: Director Smith
Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)
Noes: 0, Absent:0, Abstain: 0

6. New Business

- 6.a. Approve Preliminary Fiscal Year 2022-23 Operating and Other Fund Budgets: (6:46 p. m.)

No Public Comments were submitted before or during the meeting.

Motion by: Director Young to Approve Preliminary Fiscal Year 2022-23 Operating and Other Fund Budgets.
Second by: Director Smith
Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)
Noes: 0, Absent:0, Abstain: 0

- 6.b. Authorize Approval of Station 55 Use Agreement with Contra Costa County Fire Protection District: (6:55 p. m.)

No Public Comments were submitted before or during the meeting.

Motion by: Director Young to Authorize the Approval of Station 55 Use Agreement with Contra Costa County Fire Protection District
Second by: Director Smith
Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)
Noes: 0, Absent:0, Abstain: 0

7. Report of the Fire Chief / Informational Staff Reports: (7:00 p. m.)

No Public Comments were submitted before or during the meeting for Items 7. a. – 7.e.

- 7.a. Legislative Update
- 7.b. Grants Update
- 7.c. Operations Update
- 7.d. Prevention Update
- 7.e. Annexation Update

8. Board Reports and Requests: (7:06 p. m.)

Vice President Nash – Vice President Nash acknowledged that she will not be able to attend the June 8th Board meeting and thanked everyone on the call, as well as the Public & Residents of East Contra Costa County. She remarked on having learned quite a bit and has been reflecting back on the 4 years she served on this Board. She expressed thanks for the opportunity to have with seasoned directors who have doing this for a while, allowing her to learn from some of the best, including Director Joe Young. She also expressed thankful for the experience of working with the East County Fire Team, and Chief Helmick, and Regina Rubier particular. She is thankful for where we are today and is excited to see how our Fire Service increases over time with the Annexation.

Director Young – Had the Finance Meeting in April, working on disbursements and approval for the district, Budget Review, Attended the Annual Recognition Ceremony. He also thanked Vice President Nash and expressed that he enjoyed working with her as well.

Director Smith – Attended/monitored (real time or tape delayed) – 04/26/22 & 5/10/22 Brentwood City Council Meetings. 4/26/22 & 05/10/22 - Oakley City Council Meetings. 4/26/22 - Byron Mac Meeting and 4/19/22 – Knightsen TAC Meeting.

Director Langro – No Reports / No Requests.

President Oftedal – Attended/monitored (real time or tape delayed) – 4/20/22- ECCFPD State of the District Facebook Live update, 4/21/22 - “Firesafe Council Savvy Town Hall - Reducing Fire Risks as a Community”. Key point in discussion: Protection from wildfire doesn’t fall solely on firefighters – it is a community-wide responsibility that must be an ongoing effort, 4/25/22- ECCFPD Finance Committee Meeting, 4/28/22- Attended the American Red Cross Leadership Council meeting. Viewed a presentation on emergency preparedness. Encouragement to prepare a “go bag” and have an exit plan in place.

Shared that National EMS Week will be May 15-21, 2022, the theme this year is Protecting the Protector.

Request: Chief Helmick work with Chief Broschard to continue Fire District participation with CSDA and CCSDA, as an Associate Member, since Con Fire is a dependent special district.

9. Date and Place of Next Meeting: (7:20 p. m.)
June 8, 2022 @ 6:30 p. m.
Via Teleconference

10. Closed Session: (7:21 p. m.)

Public Employee Performance Evaluation Pursuant to Government Code Section 54957
(b)(1) Title: Fire Chief

Report out from Closed Session will take place at the next regularly scheduled Board of Directors Meeting on June 8, 2022

11. Adjourn: (8:09 p. m.)