

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
STATE OF CALIFORNIA**

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**RESOLUTION NO. 2018-34**

**AWARDING A CONTRACT TO FIRE RECOVERY USA, LLC TO PROVIDE  
BILLING SERVICES FOR THE COLLECTION OF FIRE PROTECTION, HAZARDOUS  
MATERIAL EMERGENCY RESPONSE, AND RESCUE SERVICE FEES**

**WHEREAS**, the East Contra Costa Fire Protection (District) desires to secure billing services for the collection of fees for the provision of fire protection, hazardous material emergency response, and rescue services as authorized by Ordinance No. 2018-02; and

**WHEREAS**, Fire Recovery USA, LLC (Fire Recovery) desires to provide such services and has represented that it is qualified and has the skills necessary to perform the services in a competent and professional manner; and

**WHEREAS**, Fire Recovery has provided cost recovery services to fire departments in 41 states since 2006, including a 93 public agencies in California; and

**WHEREAS**, Fire Recovery has proposed to be compensated for providing these services at a rate of twenty percent of the total amount collected on each claim, consistent with the District's fee schedule; and

**WHEREAS**, Fire Recovery proposes to provide these services for a one-year term with the option to renew the contract for successive one-year terms; and

**WHEREAS**, staff recommends, and the Finance Committee concurs, that the Board of Directors award a contract to Fire Recovery to provide billing services for the collection of fire protection, hazardous material emergency response, and rescue service fees for a one-year term with the option to renew for successive one-year terms and authorize the Fire Chief to execute an agreement with Fire Recovery in a form approved by Legal Counsel.

**NOW, THEREFORE, BE IT RESOLVED** that the East Contra Costa Fire Protection District Board of Directors hereby awards a contract to Fire Recovery USA, LLC to provide billing services for the collection of fire protection, hazardous material emergency response, and rescue service fees for a one-year term with the option to renew for successive one-year terms and authorizes the Fire Chief to execute an agreement with Fire Recovery in a form approved by Legal Counsel.

**PASSED, APPROVED AND ADOPTED** by the Board of Directors of the East Contra Costa Fire Protection District at a regular meeting held on the 5<sup>th</sup> of November, 2018 by the following vote:

AYES: Benson, Langro, Morgan, Oftedal, Smith, Strobel, Thompson, Young

NOES:

ABSENT: Stonebarger

ABSTAIN:

ATTEST:

  
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Brian J. Oftedal  
President, Board of Directors

  
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Brian Helmick  
Clerk of the Board